

SC Arts Commission
Board of Commissioners Meeting
Wednesday, February 20, 2002
1800 Gervais Street, Columbia

Members present	Chairman Pat Wilson, Patrick Van Huss, Noble Cooper, Pam Harpootlian, Carrie Brown, Connie Williams. Virginia Self and David Stinson arrived at 10:20 a.m. Carolyn Govan arrived at 10:45 a.m.
Members absent	None
Staff present	Susie Surkamer, Ken May, Rusty Sox
Call to order	Chairman Wilson called the meeting to order at 10:13 a.m.
New member	Ms. Wilson welcomed the SCAC's newest board member, Connie Williams from Lugoff.
Approval of minutes	Dr. Cooper moved to approve the minutes of the October 29, 2001 meeting. Mr. Van Huss seconded. The motion was approved.
Chairman's Report	Ms. Wilson reported: <ul style="list-style-type: none">• She and Ms. Surkamer had met with House Ways and Means Chairman Bobby Harrell about the agency's FY:03 budget.• She and Ms. Surkamer had met with the agency's House budget subcommittee.• She is continuing her work with the legislative arts caucus and Piccolo Spoleto to plan an event showcasing beach music at the 2002 Piccolo Spoleto Festival. The project is now in the fundraising stage.• <i>The State</i> newspaper printed an opinion piece under her byline promoting the arts and the agency's long range plan.• She is chairing the Verner Art Sale committee for the S.C. Arts Foundation.• The Budget and Control Board held a meeting on the Executive Director's salary. No action was taken.• She attended Arts Advocacy Day, presented by the S.C. Arts Alliance on February 5, and visited with several legislators. More than 50 legislators attended the luncheon.
Commissioners' Reports	

- Dr. Cooper reported on his attendance at the National Association of State Arts Agencies annual meeting in Scottsdale, Arizona.
- Ms. Self reported on her attendance at two arts meetings/events in New Orleans.
- Ms. Harpootlian reported on the last meeting of the Cultural Visions Steering Committee.
- Mr. Stinson, Mr. Van Huss and Ms. Brown shared their impressions following their participation in the Road Tour to announce the Long Range Plan for the Arts.
- Mr. Stinson, Ms. Williams, Ms. Govan and Mr. Van Huss commented on their participation in Arts Advocacy Day on February 5.
- Mr. Stinson attended the Southern Circuit film presentation at the Nickelodeon on February 19.

Executive Director's Report

Ms. Surkamer reported:

- The SCAC will begin conducting random audits of grantees. Grantees have been notified of the possibility of their being audited. Audits will be done by the agency's accounting manager.
- The SCAC human resources office is working on a conflict of interest policy for staff. Ms. Surkamer reviewed a current draft of the policy with the board. A final draft will be presented for the board's approval at the May meeting.
- The SCAC accounting department received a citation from the Department of Insurance Services for timely payment of the agency's monthly premiums.
- The SCAC human resources office has been recognized for having the best wellness program among state agencies.
- The SCAC is working with the Governor's Office to select a new poet laureate for South Carolina.
- Ms. Surkamer and Arts in Education Program Director Josie Bright-Stone attended the Arts Education Partnership meeting in late January in Phoenix, Arizona. Hand Middle School in Columbia was selected to present on its innovative arts programming.
- Ms. Surkamer attended the Arts Presenters conference in New York in January.

2nd Quarter Financial Report

Ms. Surkamer presented the 2nd quarter financial report.

Motion	Mr. Stinson moved to approve the 2 nd quarter financial report. Ms. Self seconded, and the report was approved.
3-year Strategic Plan	Ms. Surkamer reviewed the agency's long-range and strategic planning processes. She and Deputy Director Ken May presented the current draft to the board.
Discussion	<p>Board members recommended making the following changes to the draft 3-year plan:</p> <ul style="list-style-type: none"> • Add colleges and universities and the business community to the list of partners under the "Collaboration" theme. • Begin marketing assistance to arts organizations in FY:03 under the "Marketing & Advocacy" theme.
Motion	Ms. Govan moved that the draft 3-year plan, with the board's recommended changes, be approved. Mr. Stinson seconded and the motion was approved.
Motion	Ms. Self moved that the board go into executive session to discuss a personnel matter. Mr. Cooper seconded, and the motion was approved.
Executive Session	The board met in executive session from 1:25 – 1:35 p.m. No votes were taken.
Return to General Session	<p>Mr. Van Huss moved to return to the general meeting. Ms. Self seconded, and the motion was approved.</p> <p>Clay Burnette, Program Director for Grants and Fellowships, and Marion Draine, Program Director for the Verner Awards, joined the meeting.</p>
FY:03 Budget draft	<p>Ms. Surkamer discussed the current budget situations for the remainder of FY:02 and FY:03. She made the following recommendations:</p> <ul style="list-style-type: none"> • Not to implement mid-year cuts to grantees in FY:02. • Implement grants to help constituents become prepared to use the agency's new Egrant system of online grant applications. <p>The board agreed by consensus to accept staff recommendations.</p> <p>Ms. Surkamer presented a draft of the SCAC's budget for FY:03. A final version will be presented for approval at the board's June meeting.</p>
AIE Grant	

Recommendations	Mr. Burnette and Mr. May presented the staff recommendations for FY:03 Arts in Education Program funding. Board members discussed the recommendations.
Motion	Mr. Stinson moved to accept staff recommendations for AIE grants. Ms. Govan seconded and the motion was approved.
Verner Award Recommendations	Ms. Draine presented nominations and recommendations for the 2002 Elizabeth O'Neill Verner/Governor's Awards for the Arts.
Motion	Mr. Stinson moved to accept panel recommendations for the Verner Awards. Ms. Harpootlian seconded and the motion was approved.
Other business	Mr. Burnette presented recommended changes to fellowship guidelines: <ul style="list-style-type: none"> • Assigning one panelist each for poetry and prose categories (down from 2 panelists each previously) and in the future announce the names of panelists prior to the application deadline. • Utilize the same panel to review applications in the visual and craft categories (previously utilized a different panel for each category).
Motion	Mr. Van Huss moved to accept the recommended changes. Mr. Stinson seconded and the motion was approved.
Motion to Adjourn	There was no other business. Ms. Brown moved to adjourn, Ms. Govan seconded and the meeting was adjourned at 3:15 p.m.